

Meeting Notes

1.0	Welcome, introductions, apologies	
	Attendees: Cllr Gerald Wilkinson; Cllr Neil Buckley; John Woolmer; Jessica Hodgson; Mark Gray; Paul Ackroyd; Susan Hardy; Andrew Birkbeck Apologies: Cllr Matthew Robinson	
2.0	Minutes of the Last Meeting and Matters Arising	Actions
2.1	3.2 – Garden Waste Collections – SH confirmed that the last collections would happen at the end of November.	
2.2	3.4 – Brown Bins – Cllr Wilkinson received a response as requested.	
2.3	3.6 – Site allocations & bin collection routes – Cllr Wilkinson said he would raise this issue with Cllr Barry Anderson in light of his role as the relevant Scrutiny Chair.	Cllr GW
3.0	Waste and Recycling	
3.1	SH gave an overview of the new RERF facility (including a fact sheet and FAQs), which opened on 26 th October. It is anticipated that the facility will be at full operational capacity by January 2016.	
3.2	In terms of the knock-on effects for the Outer North East area, there are limited changes to bin routes. SH explained the break down as follows: 29 homes in Alwoodley Ward and 124 homes in Harewood Ward. SH said she would provide a more detailed breakdown of the areas affected to Ward Members.	SH
3.3	SH said in ONE, bin collection issues were calming down although issues remained around some individual 'Farm routes'. SH added that in terms of missed bin data the breakdown was as follows: 50 in Alwoodley Ward, 38 in Harewood Ward and 51 in Wetherby Ward. SH said the reasons for the missed collections ranged from vehicle breakdowns, staff illness to access issues.	
3.4	SH informed the meeting that a briefing note on bin collections over the festive season would be circulated in Elected Members. In essence, scheduled collections will take place the following day. AB said he would circulate the briefing to the Town and Parish Councils.	AB
4.0	Parks & Countryside (inc. Future Burial Provision)	
4.1	PA gave an overview of the current position re burial provision in Leeds as per a briefing note circulated with the agenda. PA asked the sub group for their feedback on their proposals for future proofing burial provision in the city for the next 50 years and beyond.	
4.2	Cllr Buckley fed back on proposals relating to Alwoodley Gates, specifically: how would any scheme would tie-in with the site allocations process (an adjacent piece of land could be earmarked for development ref: 2053b); that the site could be noisy; that a significant part of the demographic of the local area would have no use for a multi-faith cemetery.	
4.3	PA updated the sub group on the decantation of P&C service from Redhall to Whinmoor, with proposals being approved by the council's Executive Board. Feedback from the councils Plans Panel had also been positive but the final decision would rest with the Secretary of State. It was hoped that the decantation process would be concluded by December 2016.	

4.4	PA said that the Autumn bulb planting in Alwoodley Ward had been completed and that the service was looking ahead to next year. PA added that some offensive graffiti at "Alwoodley Rec" was also in the process of being removed.	
4.5	JW raised the issue of partnership working and the potential for operatives to use Redhall – in the short term – as base for tipping off waste. Recently the de-leafing works and the volume of waste that it generated had brought into sharp focus the need for a more flexible approach to working, particularly in relation to turn-around times. PA said he would look into this as an option.	PA & JW
5.0	Grounds maintenance	
5.1	PA informed the sub group that the final cut of the year had happened but the mild weather had meant that the contractor (Continental Landscapes) had deployed their lawn mowers.	
5.2	JW said that in order to keep Continental staff engaged during this off-season, they had been helping the Locality Team with some de-leafing works.	
5.3	PA added that Continental are looking at doing some pro-active litter picks of the main arterial routes in January and February (ahead of first cuts of Spring). Feedback on where should be prioritised would be welcomed from Councillors.	Cllrs
6.0	Environmental Services Delegation	
6.1	JW said that the service is now fully staffed. JW added that since the ALMOs had been incorporated into the council, the Locality Team had taken on responsibility for void/vulnerable gardens.	
6.2	JW further explained that the council's civic collections service also came under the remit of the Locality Team. Civic collections were proving extremely popular (on average 50 per week in ONE) and, as result, some collections were being delayed by 48 hours. JH explained that civic collections were for household items only (not glass).	
6.3	JH said that new bins were being rolled out and following questions from both Cllr Buckley and Cllr Wilkinson confirmed that locations for the new bins would include the Cluster of Nuts Car Park (Wetherby), Station Road Car Park (Wetherby) and Alwoodley Village Green.	
6.4	JW said the bin sensor pilot was producing some useful data and he would report back to the next meeting of the sub group with a more detailed analysis.	JW
6.5	JH said that they were looking at putting up some dog watch posters on Freemans Way, Wetherby amongst other preventative measures.	
7.0	A.O.B	
	Cllr Wilkinson said it would be good to have a future meeting of the sub group at the new RERF facility. SH and AB to arrange when suitable.	AB & SH
	Cllr Wilkinson asked PA to look at the possibility of bulb planting at the Cluster of Nuts Car Park in Wetherby. PA to report back.	PA
8.0	Date and Time of Next Meeting	
	To be arranged.	AB